

ATS Attendance Tracking

Features

ATS is a web based integrated Attendance Tracking System developed with the offshore community in mind. Scaleable from the smallest of installations to whole companies tracking thousands of employees over multiple locations. ATS can simplify the task of managing and planning shift rosters, visitors, bedding and personnel movements.

◆ ATS Attendance Tracking

ATS is an entirely web based application based on Macromedia Cold Fusion technology. This allows the application to be viewed from any web browser within the users intranet. Pages are created dynamically ensuring that the information viewed is completely up to date. ATS manages the calendar rosters of individuals enabling the management of people working at each of your recorded locations. Key points of ATS are detailed below.

◆ Rosters

Automatically generate shift rosters for individuals by simply entering a start date and the shift pattern you wish to use.

Copy rosters from one individual to another. Full editing system allowing individual rosters to be modified or groups of rosters to be changed in bulk.

System codes available to record training, holidays, service days, delays etc. This is complemented with notes allowing any date to be annotated.

◆ Visitors

Manage people who are visiting locations with the visitor booking system. This allows you to book visitors to multiple locations over a period of time and manage their flight and bed requirements.

◆ Shift Patterns

View monthly or three monthly shift patterns of all individuals at a given location. View individual departments to ensure appropriate manning levels.

◆ POB Listings

Produce listings of personnel at a given location on a given date. These reports, broken down by trade, give an instant view of who is at that location on any given date. The reports also breakdown the skills available at that location to ensure minimum manning levels are retained.

◆ Personnel Movements

Generate daily movements sheets showing who is arriving and departing. This report is available in two views, the

Movements Report, which gives a detailed breakdown of who is traveling from where to where or a two-column flight list showing arrivals and departures.

◆ Hotel Bookings

Generate reports of who will need to be booked into hotels prior to their visit. Email or Send the report direct to the hotel.



ATS Attendance Tracking

Features

◆ Monthly Summary Sheets

A quick view of any month allowing for easy planning of crews, movements, bedding and skills. At a glance see how many people are available for a given trade, how many people are arriving & departing or how many beds are available. Direct access to detailed screens.

◆ NUI Planning

ATS has total integration with the NUI Planning system. This system allows management of Normally Unattended Installations. This system allows users to track the movements of crews visiting these installations, ensuring that the appropriately skilled crew visits these installations and that the crews are available to visit (based on information extracted from ATS).

The system also allows users to record and report on the history of visits to NUI locations along with the work completed and work outstanding.

◆ Costing Information

Apply cost codes to individuals. This allows you to produce reports on the days worked by individuals for each cost code. You can also report on the costings for travel to and from each location.

◆ Annual Summary Reports

See at a glance how many days have been worked, days training, holiday etc. An ideal tool to manage your staff to ensure that individuals are working an appropriate number of days throughout their annual shift pattern.

◆ Payroll Extract

Produce CSV files containing key payroll information based on the shift rosters; this information can then be imported into your payroll system.

◆ Competencies and Training

The Competencies and Training Module allows users of ATS to manage the skill requirements of individuals based at each location. This allows for entire management of the training and competency history of individuals along with future needs for retraining and warnings should certification have expired.

A full training module is provided allowing management of training providers and courses. A booking diary allows users to manage training courses over time.

◆ Further Information

For further information on ATS, its associated modules or other applications please contact



Riverside Computer Services Limited
5 St Martins Road, Norwich, NR3 3EU. England.

Tel: +44 (0) 1603 662299
Email: sales@riversideweb.co.uk